



MINTCHEVA/MCARTHUR

PIANO STUDIO

TEACHING THE KEYS TO SUCCESS.

STUDENT INFORMATION

Student name(s):

Student Age(s):

Student's birthday:

Parent Name:

Parent Email:

Contact Number:

Skype/Facetime:

ATTENDANCE AND STUDIO PROTOCOLS

1. Students must arrive **no more than 5 minutes** early and must bring all relevant materials.
2. Students must remove shoes and wear socks when entering the studio.
3. No food/drink is permitted in the studio.
4. Late arrivals are entitled to the remaining lesson time; however, lessons cannot be extended.
5. If waiting outside, students cannot climb on rocks/benches and must not play in the yard.
6. Parents must park vehicles on our side of the street. Parents must drop-off and pick-up students on time.

CANCELLATIONS AND MAKE-UP LESSONS

1. Any lesson that we must cancel will be made up.
2. No payment credit or makeup lessons will be provided for missed lessons **without 24-hour notice**.
3. A maximum of 1 missed lesson per semester may be made up. Further missed lessons **will not** be made-up or refunded.
4. We also offer lessons via synchronous Skype/Facetime/Zoom or asynchronous YouTube consultations for your convenience that can prevent further lost lessons.
5. Make-up lessons will occur only during make-up days (the last few days of the semester).
6. Make-up lessons must be used by the end of each semester and **cannot be carried over** to the next semester.

ADMINISTRATIVE FEE

An annual administrative fee of \$50 per student (\$80 for two students; \$20 for each additional student) is billed in August.

MASTERCLASSES AND RECITALS FEE

An annual fee of \$100 per student covers participation in 4 performance events (2 Masterclasses and 2 Recitals); the Masterclass/Recital fee is billed in August. This fee is **non-refundable** if a student is not able to participate. Two soirees are exclusively available for adult students wishing to share their work with peers. **Cost: \$15 per recital (\$30 charged in August).**

TUITION

- 30-minute lesson - \$150/month
- 45-minute lesson - \$225/month
- 60-minute lesson - \$295/month
- 90-minute lesson - \$440/month
- 120-minute lesson - \$570/month

Tuition received after the 7th of the month will incur a **\$15 late fee**. A \$25 service charge for returned checks.

PLEASE NOTE: Monthly tuition is not based on the number of lessons per month, but rather, on the full tuition amount for the school year, divided into 11 parts (September through July). Students receive 15 lessons in fall, 19 lessons in spring, and 8 lessons in summer. We require all 30-min and 45-min lessons to submit payment **in bulk for two months**. If paying by check please submit **all checks at the beginning of the semester** and post-date (ex. Sept. 5, Nov. 5 for 30-minute and 45-minute lessons and Sept. 5, Oct. 5, Nov.5, Dec. 5 for lessons of 60-minutes or longer). You can also arrange for checks be mailed monthly or every other month through your bank or credit union.

- **30-minute lessons: \$300 due in Sept, Nov, Jan, March, and May**
- **45-minute lessons: \$450 due in Sept, Nov, Jan, March, and May**
- **60-minute lessons or longer may submit payment in bulk for two months, if desired.**
- **We can also process payment in full for the entire semester!**

It is the responsibility of each family/student to complete their lessons during the September 2022 - May 2023 period. Lessons not completed over this time period will not be carried over to summer and summer tuition will be billed separately. Note that the first tuition installment is due in September, while all other fees are due in August.

One month of paid notice is required if a student wishes to discontinue lessons. Final payment includes any outstanding balance for lessons already taken.

SUMMER LESSONS

Summer tuition can be purchased in two options. Standard tuition rates apply for the 8 -pack option. We also offer a six-pack option (**different rates apply**). In order to remain enrolled in our studio a student is required to take at **least 6 lessons in summer**.

If a student withdraws from lessons during the summer months, a place in our teaching schedule **cannot be guaranteed** unless full tuition is paid during the absence.

SUMMER SESSION TUITION RATES

8-Lesson Pack

- 30 minutes: \$300 due in June
- 45 minutes: \$450 due in June
- 60 minutes: \$590 (\$295 due in June and July)
- 90 minutes: \$880 (\$440 due in June and July)
- 120 minutes: \$1140 (\$570 due in June and July)

6-Lesson Pack

- 30 minutes: \$260 due in June
- 45 minutes: \$400 due in June
- 60 minutes: \$500 (\$250 due in June and July)
- 90 minutes: \$750 (\$375 due in June and July)
- 120 minutes: \$1000 (\$500 due in June and July)

Failure to comply with any of the above policies may result in dismissal of the student.

I understand and agree to comply with the studio policies as listed above:

Student name(s): _____

Parent signature: _____

Date

